Ageing Well in Place in Hulme Project Lead

Application Pack

Location: Manchester

Salary: £21,600 actual (pro rata for a £36,000 full-time salary)

Hours: 0.6% FTE (21 hours / equivalent to 3 days per week)

Contract: Fixed term for three years

Deadline: 5pm, Friday 6th November 2026

CLASS is an equal opportunities employer, and we welcome applications from all suitably qualified persons. As part of an alliance focused on amplifying the voices and experiences of women experiencing intersecting inequalities, we particularly encourage applications from women from global majority backgrounds and women with disabilities who are currently underrepresented in our workforce.

Please pay careful attention to the 'how to apply' section below.

About the role

The successful candidate will work within a tenant-led partnership called Ageing Well in Place in Hulme (AWiPiH) which includes tenants and community groups; Cornbrook Medical Practice; One Manchester housing association; the University of Manchester and Turn2Us. The role involves taking a community-led approach to developing enabling conditions for Ageing Well in Place in the Aquarius estate in Hulme through a Naturally Occurring Retirement Community (NORC) model.

You will be working directly with tower block communities to identify their needs and priorities and enable them to organise around these with a focus on achieving more integrated and effective support, services, financial resilience,

and social engagement in their own block and across their neighbourhood. You will work collaboratively with tenants and an Independent Living Worker as well as freelancers and volunteers.

The central focus is on supporting tenants to organise and advocate for a better quality of life for older people living in high rise social housing and managing our inter-agency partnership. The role requires strategic coordination and development of the Ageing Well in Place in Hulme partnership between housing, health, social care, academic, and VCSFE sector stakeholders with potential for roll out in new neighbourhoods.

You can read more about *Ageing Well in Place in Hulme* here:

- *Hulme Tenants Lead the Way on Ageing Well in Place*, October 2025: https://communitysavers.net/hulme-tenants-lead-the-way-on-ageing-well-in-place/
- *Meredith Matters*, July 2024: https://communitysavers.net/meredith-matters/
- *Ageing Well in Place at Hopton Court: Achievements and Challenges*, 2023: https://communitysavers.net/ageing-well-in-place-at-hopton-court-achievements-and-challenges/
- *Creating a NORC at Hopton Court*, 2021: https://communitysavers.net/creating-a-norc-at-hopton-court/

About you

- You have a passion for social justice and championing community expertise.
- You are good at building trusting relationships with people while also maintaining boundaries and being mindful of your own levels of resilience.
- You are excited by the opportunity to work in collaboration with tenants, community groups, and charities, as well as for strategic engagement with statutory service providers.

About CLASS and Community Savers

Community-Led Action and Savings Support (CLASS) is a charitable support agency led by the priorities of Community Savers: a network of women-led neighbourhood associations based in areas experiencing high levels of inequality. CLASS and Community Savers work in alliance to bring low-income people together through local savings clubs that build financial resilience, but also, relationships, wellbeing, collective voice, and community-led solutions to gaps in services, housing, and social infrastructure.

Our **mission** is to bring people together to drive social change and reduce inequalities through practical, community-led solutions.

Our **vision** is that inclusive, organised communities have the wellbeing and collective power to shape their own neighbourhoods and cities.

CLASS was established by Community Savers leaders in 2019, together with academics from the University of Manchester and the University of Sheffield, to act as a tailored and co-governed support agency for the Community Savers network. The Community Savers-CLASS alliance is inspired by Shack/Slum Dwellers International, a movement of low-income women based across the Global South (www.sdinet.org).

CLASS values wellbeing, family life, and work-life balance. We offer attractive terms & conditions relating to flexitime, annual leave, and a NEST Pension scheme with 10% employer contribution.

How to apply

Please email (i) a Personal Statement of no more than 4 sides of A4 size 12 font; and (ii) a CV of no more than 2 sides of A4 size 12 font; to: recruitment@class-uk.com by 5pm on Friday 6th November 2026.

- Your personal statement should set out how your skills, experience, and personal qualities make you a good candidate for this role, addressing the criteria outlined in the person specification for this role (on p.5-6 of this application pack).
- Your CV should include a chronological history of your relevant work experience (paid or voluntary) with dates clearly showing the duration of any positions you have held. It should also include a chronological history of any relevant education, training and qualifications.
- We are more interested in candidates with relevant experience and skills than formal qualifications.

ROLE PROFILE

Job Title:	**Ageing Well in Place Project Lead (Manchester)**
Salary:	£21,000 actual (pro rata for a £36,000 salary scale)
Hours:	21 hours per week
Contract:	Fixed term for 3 years.
Location:	Manchester (mainly in Hulme)
Reporting to:	Chief Executive Officer, CLASS

Purpose of role: To improve quality of life among older and vulnerable people experiencing multiple disadvantage in high rise accommodation in Hulme through a Naturally Occurring Retirement Community (NORC) model. The central focus is on supporting tenants to organise and advocate for a better quality of life for older people living in high rise social housing and managing our inter-agency partnership.

Duties and responsibilities

Support tenant organising

- Support existing tenant committees across two Hulme tower blocks to meet regularly and organise around their needs, aspirations and priorities (e.g. including financial and social inclusion, and access to health, housing, and social care).
- Support tenants in neighbouring blocks to learn from tenant organising in the existing two blocks and develop their own tenant committees in support of roll out.
- Support tenant leadership development, working alongside tenant leaders to engage their own tower block communities and build trust, solidarity, and a collective vision for their blocks and their local area.
- Work closely with experienced tenants to cocreate tenant-led research and consultation processes focused on identifying local needs and priorities in support of creating evidence for action and advocacy.

Integrated neighbourhood services and partnership development

- Develop constructive relationships with local projects, agencies and service providers of relevance to the needs and priorities of tower block tenants in Hulme.
- Co-create and support regular review and updating of a tenant-led action plan for the achievement of improved and more integrated neighbourhood services for enhanced financial resilience, safety, and wellbeing.
- Take a lead role in developing and maintaining constructive and mutually supportive relationships with all partners in the Ageing Well in Place in Hulme initiative.

Documentation and Communications

- Ensure effective minute-taking, record-keeping and information sharing including monthly community strategy meetings and quarterly partnership meetings.
- Capture, celebrate and communicate progress, achievements, and learning through regular social media posts, internal communications at the blocks, and blogging.
- Write up findings from tenant-led research and consultation into reports and online products that have potential for audience, influence, and reach.

Fundraising, evaluation, and learning

- Ensure effective monitoring & evaluation of activities, outcomes and impacts, including effective communications on learning, outcomes and impacts.
- Work with leaders to cocreate funding bids to support their ambitions.

Freelancer and volunteer supervision

- Manage the contribution of freelancers and volunteers within the Ageing Well in Place in Hulme partnership including ensuring effective and timely contributions and safe working practices (with support from the CLASS Health and Safety Officer)

General duties and line management

- Assisting with rotational coordination and documentation of Community Savers and CLASS meetings and events together with other staff.
- Assist with the Community Savers/CLASS annual impact evaluation process.
- Proactive management of workload and working hours.
- Adherence to all aspects of the CLASS policy framework.
- Other duties as required by the CLASS CEO.

Person Specification

	Essential (E) or Desirable (D) criteria
Experience	
Experience of working effectively with Over 50s and digitally excluded tenants and residents and/or community groups to action-plan around their needs, aspirations, and priorities.	E
Experience of forming and maintaining impactful inter-agency partnerships.	E
Experience of working effectively with people experiencing mental and physical health inequality to achieve improvements or new ways of working in public service provision (e.g. NHS, Social Care, Council, housing associations).	E
Experience of addressing Safeguarding concerns and achieving appropriate outcomes by following organisational policy and procedures.	E
Experience of facilitating action research or community-led data gathering as part of an evidence-based advocacy strategy.	D
Experience of conflict mediation and resolution with community groups.	D
Experience of fundraising and preparing reports for charitable trusts and foundations.	D
Skills and abilities	
Good information and communication technology skills including social media.	E
Excellent active listening and relationship building skills.	E
Ability to work occasional evenings and weekends.	E
Ability to work from home.	D
Knowledge	
An understanding of some of the current challenges associated with the social housing and social care sectors.	E
A good understanding of how to put principles of equality, diversity and inclusion into practice in your day-to-day work.	E
A good understanding of GDPR requirements.	D
Qualities and values	
Passionate about social justice and championing community expertise.	E
A compassionate and non-judgemental approach to working with others.	E
Resilience when working in contexts where conflicts may arise or inter-agency working may require patience and a long-term view.	E